



معهد تاول
للمعرفة
TOWELL
KNOWLEDGE
INSTITUTE

Logistic Services

6th MONTH LOGISTIC COURSE FOR NEW TRAINEES

Get trained staff to work in logistic management, transport inventory and warehouse management

Gain knowledge and skills in the organisation, production and delivery of products and services in a competitive business environment.

Supply chain management international payments and practical exercises

Course to be delivered in Arabic with English support or English with Arabic support

WORK SHOP OVERVIEW

- The importance of logistics to the future of the Sultanate of Oman cannot be overstated. The 10.7 billion Sino-Oman industrial city in Duqm is the latest venture to rely on a host of logistic and transportation skills.
- This 6 month, 720 hour course will train new employees in all aspects of logistics, supply chain management and transportation to enable companies to take full advantage of the coming logistics boom.

WHY YOUR STAFF SHOULD ATTEND

- They will gain excellent theoretical and practical skills in logistics.
- They will be trained to have a positive attitude and excellent timekeeping and work standards.
- They will receive 120hrs of practical English for logistics at either beginner or intermediate level.

WHO SHOULD ATTEND

Anyone who wishes to be highly trained to work in logistics, supply chain management, transportation international payments, import/export or allied fields.

720 Hrs

Commencing November 2017



Logistic Services

Course Outlines

<p>Introduction to Logistics Management (170 Hrs)</p> <ul style="list-style-type: none">o Principles of Businesso Logistics Concepts and Methods of Worko Marketing & Logisticso Logistics Accounting (1)o Introduction to Transportationo Computer Skillso Practical English for Logistic (Level 1 & 2)o Practical Exercises	<p>مدخل إلى إدارة اللوجستيات (١٧٠ ساعة)</p> <ul style="list-style-type: none">o الاقتصاد الكليo المفاهيم اللوجستية وأساليب العملo التسويق والخدمات اللوجستيةo محاسبة اللوجستيات (١)o مدخل إلى النقلo مهارات الحاسب الالىo اللغة الانجليزية للأعمال (مستوى ١ و ٢)o تدريبات عملية
<p>Logistics and operations management in organizations (190 Hrs)</p> <ul style="list-style-type: none">o Integrated Logistics Managemento Logistics and Transportation Accounting (2)o Production Managemento Inventory and Warehouse Management (1)o Leadership and Personnel Managemento English Language and Communicationo Integration into the Workplace	<p>اللوجستيك وإدارة العمليات في المنظمات (١٩٠ ساعة)</p> <ul style="list-style-type: none">o اللوجستية المتكاملةo محاسبة اللوجستيات والنقل (٢)o علاقات العملاءo إدارة الإنتاجo إدارة المخزون والمستودعات (١)o القيادة وإدارة شؤون الموظفينo الإنجليزية والاتصالاتo الاندماج في مكان العمل - تدريب عملي
<p>Transport and Supply Chain Management (180 Hrs)</p> <ul style="list-style-type: none">o Financial Management of Logisticso International Customs Lawo Communications, Transportation and Insurance Lawo International Transporto Inventory and Warehouse Management (2)o Road Transport Organisationo Computer Skills (MS Excel)o Distribution Managemento Workplace Integration - practical training	<p>إدارة النقل والامداد (١٨٠ ساعة)</p> <ul style="list-style-type: none">o الإدارة المالية للنقل والإمدادo الجمارك والاتفاقات الدوليةo قانون النقل والاتصالات والتأمينo النقل الدوليo إدارة المخزون والمستودعات (٢)o تنظيم النقل البريo الحاسب الالى (مايكروسوفت اكسل)o إدارة التوزيعo تكامل مكا العمل - تدريب عملي
<p>Logistic Networks (180 Hrs)</p> <ul style="list-style-type: none">o International Paymentso Logistics Software Solutionso Project Logisticso Logistics Networkso International Logistics Systemso Logistics Control and Managemento International Trade Terms and Conditions (INCOTERMS)o Concepts of Labour Lawo Health and Safety at Worko Entrepreneurshipo Practical Exercises	<p>البرمجيات والشبكات اللوجستية (١٨٠ ساعة)</p> <ul style="list-style-type: none">o المدفوعات الدوليةo البرمجيات اللوجستيةo مشروع اللوجستياتo الشبكات اللوجستيةo النظم اللوجستية الدوليةo إدارة الرقابة اللوجستيةo شروط التجارة الدولية (INCOTERMS)o مفاهيم قانون العملo الصحة والسلامة في العملo ريادة الأعمالo تدريبات عملية

* Free training may be available. Please ask for details (Samiha.alattas@wjtowell.com).

* T&C may apply.